

**2005**  
**NCAA DIVISION I**  
**WOMEN'S VOLLEYBALL**  
**FIRST/SECOND ROUNDS**

**December 1 - 2, 2005**



**University of Florida**  
**Stephen C. O'Connell Center**  
**Gainesville, Florida**

**Tournament Participant Manual**

## TABLE OF CONTENTS

Championship Administrative Team .....	2
Schedule of Events .....	3
Administrative/Coaches' Meeting .....	4
Cheerleaders/Mascots/Bands/Banners .....	4
Drug Testing .....	4
Hospitality .....	5
Host Hotels Information.....	5
Laundry .....	6
Local Hotels/Restaurants/Entertainment .....	6
Locker Rooms .....	6
Merchandise .....	6
Parking/Arena Entrances.....	6
Practice Schedule .....	7
Press/Interview Room .....	7
Radio .....	8
Scouting Seats .....	8
Sports Information/Credentials.....	8
Ticket Information.....	8
Tournament Website .....	9
Training Room/Medical Information.....	9
Transportation .....	9
Uniforms.....	9
Videotapes/Films/Still Photographs.....	10

## APPENDICES

Official Traveling Party List .....	"A"
Guest Signature List .....	"B"
Stephen C. O'Connell Center Seating Map .....	"C"
Athletic Facilities Map .....	"D"
Stephen C. O'Connell Center Level 1 Floor Plan .....	"E"
Directions to Shands Hospital.....	"F"
Band/Cheerleader/Mascot Form .....	"G"

**CHAMPIONSHIP ADMINISTRATIVE TEAM  
(ALL PHONE NUMBERS ARE 352 AREA CODE)**

<b>Director of Athletics:</b>	Jeremy N. Foley 375-4683, ext. 6000
<b>Associate Director of Athletics/SWA:</b>	Lynda Tealer 375-4683, ext. 6051
<b>Tournament Director:</b>	Mike Spiegler 375-4683, ext. 6035 316-4327(m)
<b>Florida Volleyball Coach:</b>	Mary Wise 375-4683, ext. 5512
<b>Ticket Manager:</b>	Freddy Pearson 375-4683, ext. 6805
<b>Marketing Director:</b>	Dana McPherson 375-4683, ext. 6607
<b>Operations:</b>	Jack Pfaff 375-4683, ext. 6033 318-3457(m)
<b>Facilities:</b>	Lynda Reinhart 392-5500
<b>Sports Information:</b>	Mike Vietti 375-4683, ext. 6120
<b>Training Room:</b>	Pam Waller 375-4683, ext. 5105 494-5540(m)
<b>Gift Shop Merchandise:</b>	John Sullivan 375-4683, ext. 6514
<b>Equipment Manager:</b>	Jay Kee 375-4683, ext. 4310 494-7879(m)
<b>Concessions:</b>	Charlie Maloney 375-4683, ext. 6566

## SCHEDULE OF EVENTS

### Wednesday, November 30<sup>th</sup>:

2:15-3:45 p.m.	Practice - Kansas State
4:00-5:30 p.m.	Practice - Florida
5:45-7:15 p.m.	Practice - Florida Atlantic
7:30-9:00 p.m.	Practice - Florida A&M

### Thursday, December 1<sup>st</sup>:

9:00 a.m.	Administrative/Coaches' Meeting-Room 1219, O'Connell Center
9:30 a.m.-2:45 p.m.	Hospitality-Lower Level Gate 3
10:00-11:00 a.m.	Practice – Florida A&M
11:05 a.m.-12:05 p.m.	Practice – Kansas State
12:10-1:10 p.m.	Practice – Florida Atlantic
1:15-2:15 p.m.	Practice – University of Florida
3:00 p.m.	Officials Meeting-Men's Basketball Locker Room, Room 1126, O'Connell Center
3:00 p.m.	Hospitality-Lower Level Gate 3
4:00 p.m.	Gates Open-Stephen C. O'Connell Center
5:00 p.m.	First Round Match
7:30 p.m.	First Round Match

### Friday, December 2<sup>nd</sup>:

11:30 a.m.-2:30 p.m.	Hospitality-Lower Level Gate 3
Noon -1:00 p.m.	Practice – Game #1 Winner
1:05-2:05 p.m.	Practice – Game #2 Winner
6:00 p.m.	Gates Open-Stephen C. O'Connell Center
6:00 p.m.	Hospitality-Lower Level Gate 3
7:00 p.m.	Second Round Match

## **ADMINISTRATIVE/COACHES' MEETING**

The NCAA Division I Women's Volleyball Committee representative will conduct a meeting of the coaches, directors of athletics/senior woman administrators, and sports information directors of the competing teams on Thursday, December 1, 2005, at 9:00 a.m., in Room 1219, of the O'Connell Center (please see Appendix "E"), to review tournament procedures. It is mandatory that each institution's head or assistant coach, athletics director or senior woman administrator, or a designated administrator other than the head or assistant coach, and the sports information director attend the meeting; one individual may not represent the institution as both the athletics administrator and the sports information director, nor may a coach who also holds the position of athletics administrator at his or her institution serve as the designated administrator at this meeting. Head coaches are encouraged, but not required to attend the meeting.

Administrators are requested to bring to the meeting typewritten lists of the following (please see Appendix "A"): (1) players names; (2) coaching staff names; (3) remaining individuals names comprising the 22 who should receive credentials; and, (4) the number not names of cheerleaders, mascots, and band members (including the band director).

Light refreshments will be served.

## **CHEERLEADERS/MASCOTS/BANDS/BANNERS**

Band members are limited to 30. Cheerleaders and/or spirit team members, not to exceed 12 in number, plus the mascot (total of 13) shall be admitted free, if in uniform, via the gate list (please see Appendix "G"). The games committee must be informed no later than at the Administrative/Coaches' Meeting of an institution's intention to have a band, cheerleaders, and/or mascot participate in the championship. If a team does not have a band present, it may provide a tape of the institution's fight song to be played at the team's first timeout of each game.

The cheerleader sponsor must purchase a ticket. They are not admitted free of charge, even if the institution does not have 13 cheerleaders/mascots.

All stunts that are higher than two persons from the floor are prohibited. No trampolines or human tosses are permitted.

Cheerleaders shall be seated on the apron of the playing area designated by the NCAA Women's Volleyball Committee. Cheerleaders and mascot will switch ends of the floor with their team.

Megaphones may be used for voice amplification, but they shall not be used as a noise distraction.

The display of banners is subject to the approval of the games committee. (The University of Florida has made a decision to not have banners except an official NCAA banner and the names of competing institutions.)

## **DRUG TESTING**

Drug testing may occur at any session of the championship. If it occurs at this round, couriers will make contact in the locker room immediately following the 10-minute cooling off period with the student-athletes who are to be tested and will escort them to the drug testing area within one hour after the conclusion of the competition. Student-athletes selected for drug testing should first

attend the post-game press conference (if designated) before reporting to the drug testing area.

## HOSPITALITY

Student-athletes hospitality will be located at Gate 3, on the lower level, of the Stephen C. O'Connell Center. It will be open during practices Thursday-Saturday and during the first round matches. Hospitality for coaches, institutional personnel, and media will be in the Martial Arts Room, of the Stephen C. O'Connell Center, and entry is permitted to those with appropriate passes.

## HOST HOTEL INFORMATION

Sixteen double rooms have been reserved for the visiting teams at the following hotels. Each team is responsible for contacting the hotel to confirm their reservations and provide a rooming list no later than Tuesday, November 29<sup>th</sup>, by 5:00 p.m. (EST). If a team prefers to stay at another hotel, it must obtain from the hotel manager a written release of the reserved rooms or utilize the rooms for persons accompanying the official party. If an institution fails to make satisfactory arrangements with the hotel for the use of the originally reserved rooms, full charges for these rooms will be deducted from the institution's per diem.

Each participating institution is responsible for making its own special arrangements for meeting rooms, meals and other functions.

### **Best Western Gateway Grand**

4200 NW 97<sup>th</sup> Boulevard  
Contact: Elaine Connolly  
Phone: 352/331-3336  
Fax: 352/331-3337

**Directions from I-75:** Exit No. 390 from I-75 and go west to the first street on right after the gas station by I-75 – NW 97<sup>th</sup> Boulevard – and turn right. You will see the Gateway Grand.

**Directions from Gainesville Airport:** Exit the airport by turning right onto NE 39<sup>th</sup> Avenue and follow 39<sup>th</sup> Avenue out to I-75 approximately 10 miles. Go over I-75 and the first street on right past the gas station that is next to I-75 – NW 97<sup>th</sup> Boulevard - turn right. You will see the Gateway Grand.

### **Holiday Inn Express**

3905 SW 43<sup>rd</sup> Street  
Contact: Don McGrath  
Phone: 352/376-0004  
Fax: 352/376-1979

**Directions from I-75:** Exit No. 384 (old exit no. 75) on I-75 and go west on Archer Road approximately 1/10<sup>th</sup> of a mile, turn right onto SW 43 Street. It is on your right past Cracker Barrels.

**Directions from Gainesville Airport:** Exit the airport by turning right onto NE 39 Avenue, proceed west to NW 34 Street/State Road 121 and turn left. Stay on 34<sup>th</sup> Street/SR 121 until you come to SW Archer Road. Turn right onto SW Archer Road and stay on Archer Road and go under I-75 and the first road past I-75 is SW 43 Street. Turn right onto SW 43 Street and the hotel is past

Cracker Barrels.

**Comfort Inn West**

3440 SW 40<sup>th</sup> Boulevard

Contact: Lisa Hartley

Phone: 352/264-1771

Fax: 352/264-9996

**Directions from I-75:** Exit I-75 and SW Archer Road/State Road 24 (exit no. 384) and travel east on SW Archer Road approximately 1/10<sup>th</sup> mile to SW 40<sup>th</sup> Boulevard and turn left. Comfort Inn West is on the left behind Steak n Shake Restaurant.

**Directions from Gainesville Airport:** Turn right on 39<sup>th</sup> Avenue/State Road 222 as you leave the airport. Continue west until you come to NW 34<sup>th</sup> Street/State Road 121 (approximately six miles) and turn left. Stay on 34<sup>th</sup> Street for approximately seven miles until you come to SW Archer Road/State Road 24 and turn right. Go approximately one mile to SW 40<sup>th</sup> Boulevard and turn right the Comfort Inn West is on the left behind Steak n Shake.

**LAUNDRY**

Laundry facilities are available. It is located in the Lemerand Center. Please contact Jay Kee at 352/375-4683, ext. 4310.

**LOCAL HOTELS/RESTAURANTS/ENTERTAINMENT**

Please see the enclosed visiting Team Guide for more information on hotels, restaurants, and entertainment in the Gainesville area.

**LOCKER ROOMS**

Locker room assignments are: Kansas State-Room 1116; Florida Atlantic-Room 1220; Florida A&M-Room 1128; and, Florida-Room 1410. Locker rooms will be provided for competing teams at the tournament site. Locker rooms are equipped with shower facilities and the following supplies will be provided for each team: towels, water and ice, chalkboards/erasers/chalk.

**MERCHANDISE**

Limited officially licensed NCAA merchandise will be available at the O'Connell Center during the games. If you would like to place an order in advance, please contact John Sullivan at (352) 375-4683, extension 6514.

**PARKING/ARENA ENTRANCES**

Reserved parking for teams, NCAA representatives, officials, and event staff will be located in the West Lot between the O'Connell Center and the University of Florida Baseball Stadium (please see Appendix "D").

A special entrance for the teams, NCAA representatives, officials, and event staff has been set-up at Gate 4 through the O'Connell Center's loading dock. Each team and their support staff should enter

the arena together.

## **PRACTICE SCHEDULE**

Teams will be provided 1½ hours of practice time in the facility the day prior to and one hour practice time the day of the games. Credentials are not required for these practices. Each institution must have an administrator present at its practices. This individual may be a trainer, sports information director, or other administrator. A member of the coaching staff does not meet this requirement.

Please call Jack Pfaff, 352/375-4683, ext. 6033 or 352/318-3457 (mobile), regarding practice times.

### **Wednesday, November 30, 2005** (Open Practice)

1:00-10:00 p.m.	Practice
-----------------	----------

### **Thursday, December 1, 2005** (Closed Practice)

10:00-11:00 a.m.	Practice – Florida A&M
11:05 a.m.-12:05 p.m.	Practice – Kansas State
12:10-1:10 p.m.	Practice – Florida Atlantic
1:15-2:15 p.m.	Practice – Florida

### **Friday, December 2, 2005** (Closed Practice)

Noon -1:00 p.m.	Practice – Game #1 Winner
1:05-2:05 p.m.	Practice – Game #2 Winner

## **PRESS/INTERVIEW ROOM**

Interviews will be conducted immediately after the five-minute cooling off period. The Press/Interview Room is located on the lower level of the O'Connell Center, under Gate 4.

The cooling-off period will be five minutes for the winning team and 15 minutes for the losing team. The timetable for the cooling-off period begins when the respective head coaches enter the dressing room immediately after the match.

Regardless of regular-season radio or television contract(s), the coach is obligated to the entire media staffing the tournament and must report to the interview room immediately after the cooling-off period. The coach cannot delay a post-competition interview with the covering media to conduct a program for a single newspaper, radio, or television reporter unless requested to remain for a short interview (not to exceed four minutes) by the television entity that has been granted television rights by NCAA Productions.

Coaches cannot make themselves available to selected media representatives before the conclusion of the five-minute cooling-off period. They may, however, open their dressing rooms and/or report to the interview area before the cooling-off period ends, and make themselves available to all media representatives staffing the championship. Should a coach permit one media agency to enter the dressing room before the five-minute cooling-off period has ended, the dressing room shall be opened to all other media representatives desiring access to the area. The NCAA Championships

have an open locker room policy," which is administered by the media coordinator on site.

## **RADIO**

Space automatically will be reserved for each participating institution's home radio station as designated by the institution. All other stations in that institution's area will be served on a first-come, first-served basis in accordance with the priority established by the NCAA radio policy.

Broadcasts of the championship must conform to the general broadcasting policies established by the Association. All stations broadcasting the championship competition will be required to sign a radio agreement provided by the host institution.

Official college or university noncommercial stations of the host institution and competing institutions that broadcast their institutions' regular-season competition will not be charged a rights fee. All commercial stations must pay a rights fee. Rights fees shall be determined by the games committee. The recommended minimum fees for Division I championships are \$50 per contest for originating and \$15 per feeder station. All commercials must conform to the NCAA sponsorship restriction policy.

The appropriate sports committee retains the right to redistribute an institution's radio broadcast of any match in an NCAA championship. Such redistribution shall not take place within that radio station's broadcast area. To accomplish redistribution, an institution's radio station will be required to provide to the NCAA (at no cost to the station) an audio feed of a match.

## **SCOUTING SEATS**

Three scouting seats shall be reserved for each team's coaching staff of the participating teams. The scouting seats are located at each end of press row. Scouts may gain access to the scouting seats with their bench credential.

## **SPORTS INFORMATION/CREDENTIALS**

All requests for media credentials need to be submitted via e-mail to Mike Vietti at [MikeV@Gators.uua.ufl.edu](mailto:MikeV@Gators.uua.ufl.edu). Questions can be directed to Mike Vietti at 352/375-4683, ext. 6120.

You must wear your credential at all times. Misuse will result in revocation of your credentials and removal from the media area. Your credentials are nontransferable. Credentials may be claimed at Stephen C. O'Connell Center's Will Call Window the day of competition.

## **TICKET INFORMATION**

Requests for tickets must be made through Freddy Pearson at 352/375-4683, ext. 6805.

Ticket packages (both days) may be purchased in advance for \$10.00 for adults; \$6.00 for students and senior citizens; and, \$4.00 for children 12 and under. Single-session tickets may also be purchased beginning on the day of the first game for \$7.00 for adults; \$5.00 for students/senior citizens; and, \$4.00 for children 12 and under.

The ticket windows are located at Gate 1. The arena will open for fans 1½ hours prior to the beginning of the games.

The Will Call window for the teams is also at Gate 1. Should your university be purchasing tickets for student-athletes' families, our ticket office will handle this at the Will Call Window. Please see Appendix "B" for the Players Guest List and fax it to Freddy Pearson, 352/372-5801, by Tuesday, November 29, 2005. At the conclusion of the tournament, your university will be invoiced for the tickets actually used.

## **TOURNAMENT WEBSITE**

All matches will be updated on the Internet through [www.Gatorzone.com](http://www.Gatorzone.com).

## **TRAINING ROOM/MEDICAL INFORMATION**

The O'Connell Center training room will provide taping and treatment facilities available for all teams. Although there are some courtesy, each institution should bring its own stock. Trainers will be available throughout the entire tournament. Please call Pam Waller at (352) 375-4683, ext. 5105, for any special arrangements needed. The trainer for each team will receive more information upon arrival to Gainesville. A physician will be on site during all competitions, as well as on call throughout the tournament. The physician will be seated behind the home team bench. Shands Hospital is the designated hospital for the event. It is located ½ mile south of the Stephen C. O'Connell Center (please see Appendix "F").

## **TRANSPORTATION**

### **National Car Rental**

Location: Gainesville Regional Airport  
Phone: (352) 377-7005/(800) 227-7368

### **Budget Car Rental**

Location: Gainesville Regional Airport  
Phone: (800) 527-7000

### **Avis Rent-A-Car**

Location: Gainesville Regional Airport  
Phone: (352) 376-8115/(800) 831-2847

### **Hertz Car Rental**

Location: Gainesville Regional Airport  
Phone: (352) 373-8444/(800) 654-3131

### **BUS TRANSPORTATION:**

#### **Champion Coach**

Ask for the Charter Department.  
Phone: (864) 284-9000

## **UNIFORMS**

In games in which the host team is participating, the host team will wear its light uniform and the visiting team will wear its dark uniform. In any games in which the host team is not participating, the higher-seeded team will wear its light uniform.

The committee representatives will designate the home and visitor benches for all games.

An institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2-1/4 square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square or parallelogram).

## **VIDEOTAPES/FILMS/STILL PHOTOGRAPHS**

A team may videotape all matches at the site in which it is participating.

Institutions are permitted to videotape championship competition by their teams or their individual student-athletes for archival, coaching, or instructional purposes.

**2005 NCAA TOURNAMENT  
OFFICIAL TRAVEL PARTY LIST**

Team:

Administrators:

Head Coach: \_\_\_\_\_

Assistants: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Manager: \_\_\_\_\_

Trainer: \_\_\_\_\_

SID: \_\_\_\_\_

Others: \_\_\_\_\_

\_\_\_\_\_

Radio Broadcast Hookup: YES or NO \_\_\_\_\_

Players:

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Number in Band: \_\_\_\_\_ (including director).

Number of cheerleaders/mascot: \_\_\_\_\_ (including sponsor).

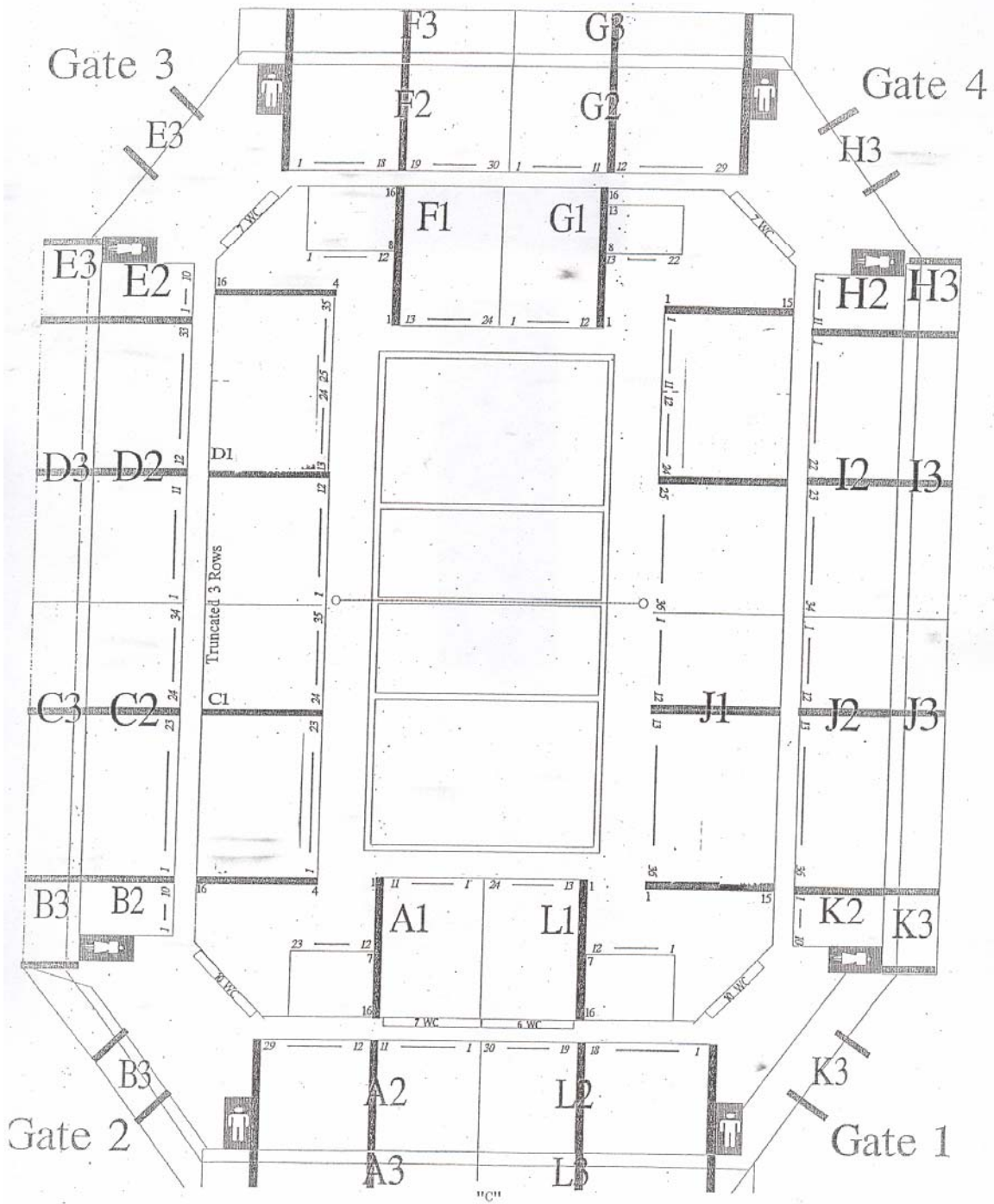
**PLEASE FAX TO MIKE SPIEGLER, AT 352/377-8971  
NO LATER THAN MONDAY, NOVEMBER 15<sup>th</sup>, 5:00 P.M. (EST)**

**UNIVERSITY OF FLORIDA COMPLIMENTARY ADMISSION  
PLAYERS' GUEST LIST – WOMEN'S VOLLEYBALL  
NCAA VOLLEYBALL TOURNAMENT—GAINESVILLE, FL  
ROUNDS 1 & 2 - DECEMBER 1 - 2, 2005**

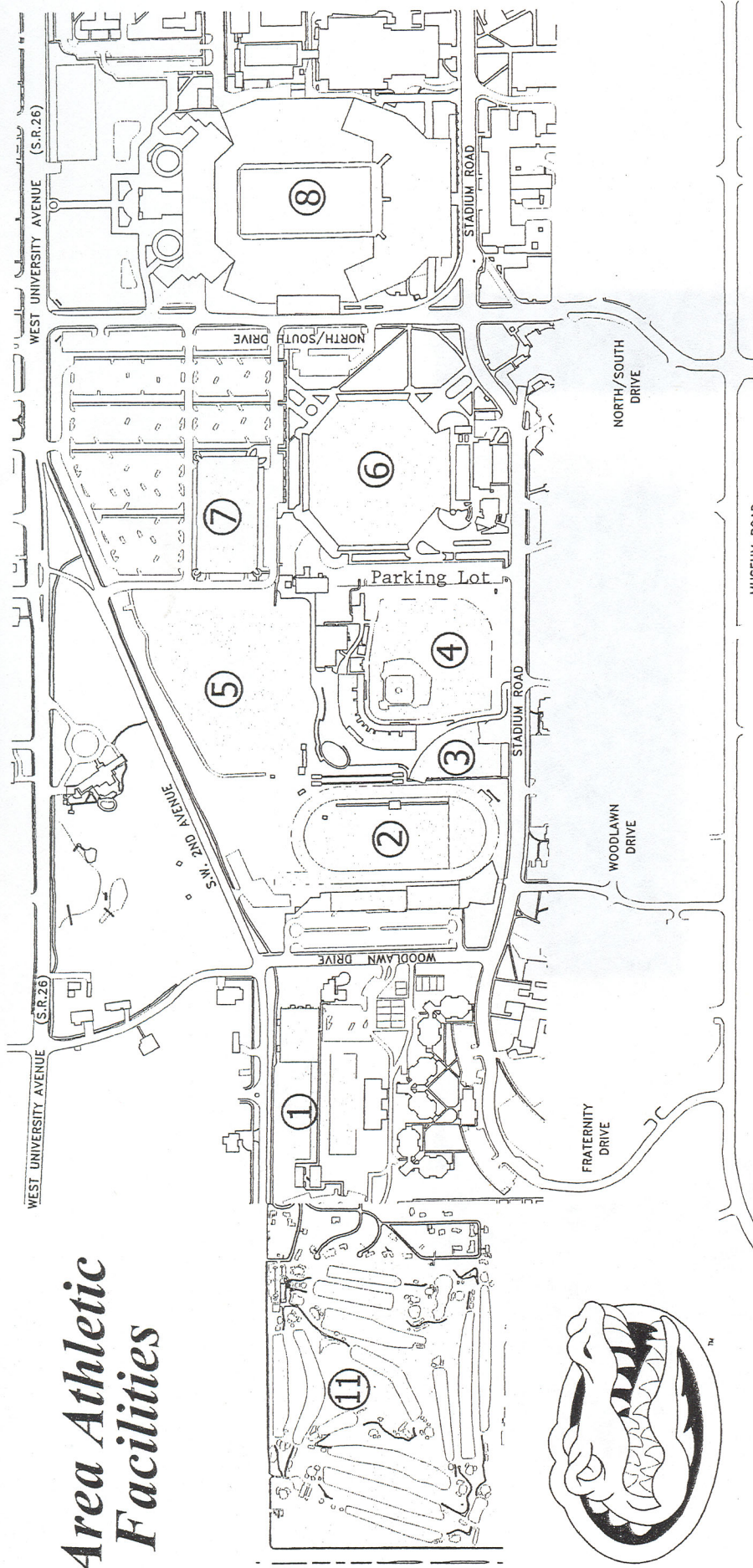
I RECEIVED A COMPLIMENTARY ADMISSION FROM THE STUDENT-ATHLETE NAMED BELOW. BY SIGNING THIS FORM, I CERTIFY THAT I DID NOT, NOR DO I PLAN TO, PAY OR GIVE ANYTHING OF VALUE TO THE STUDENT-ATHLETE IN EXCHANGE FOR THE COMPLIMENTARY ADMISSION.

NAME	GUEST (Printed Name)	SIGNATURE	Dec 1	Dec 2
	1.			
	2.			
	3.			
	4.			
	5.			
	6.			
	1.			
	2.			
	3.			
	4.			
	5.			
	6.			
	1.			
	2.			
	3.			
	4.			
	5.			
	6.			
	1.			
	2.			
	3.			
	4.			
	5.			
	6.			

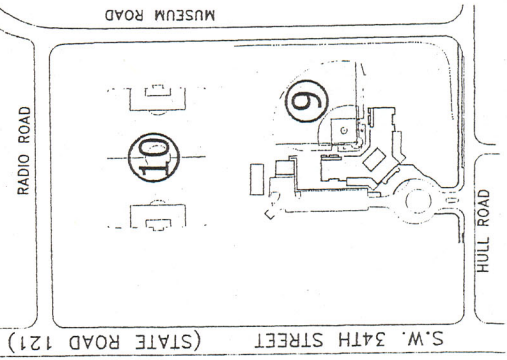
STEPHEN C. O'CONNELL CENTER SEATING MAP

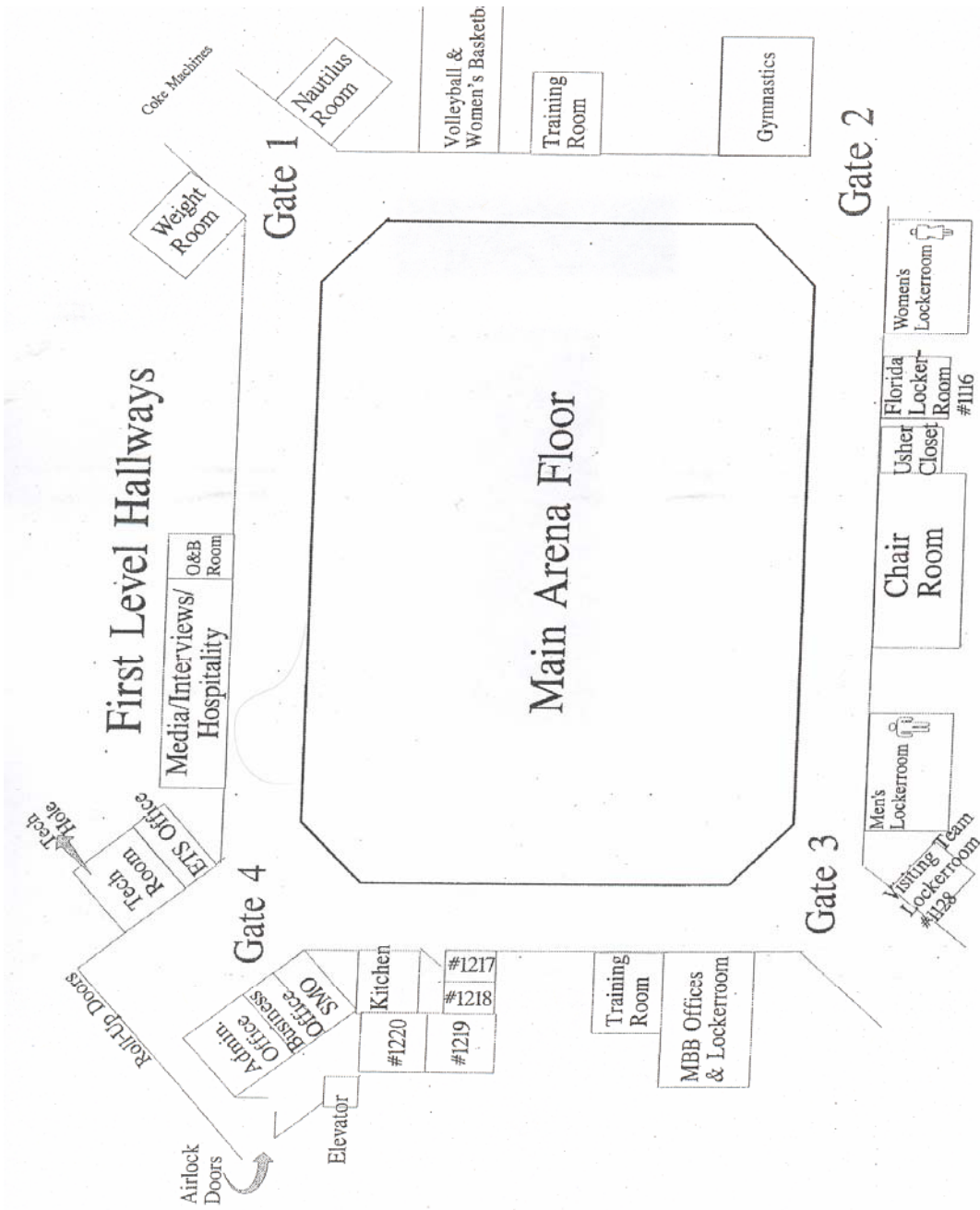


# Area Athletic Facilities



- |    |   |    |                                 |     |   |
|----|---|----|---------------------------------|-----|---|
| 1. | Varsity Tennis Courts at Scott Linder Stadium | 4. | McKethan Stadium at Perry Field | 8.  | Ben Hill Griffin Stadium at Florida Field |
| 2. | Percy Beard Track / Soccer Stadium            | 5. | Football Practice Field         | 9.  | Softball Stadium                          |
| 3. | Lemerand Center                               | 6. | Stephen C. O'Connell Center     | 10. | Soccer Practice Field                     |
|    |   | 7. | O'Connell Center Parking Garage | 11. | University Golf Course                    |





**First Level Hallways**

Media/Interviews/  
Hospitality

O&B  
Room

Weight  
Room

Coke Machines

Gate 1

Nautilus  
Room

Volleyball &  
Women's Basketb.

Training  
Room

Gymnastics

Gate 2

Women's  
Lockerroom

Florida  
Locker  
Room  
#1116

Usher  
Closet

Chair  
Room

Men's  
Lockerroom

Visiting Team  
Lockerroom  
#1128

Gate 3

Main Arena Floor

Gate 4

Airlock  
Doors

Roll-Up Doors

Elevator

Admin  
Office

Business  
Office

SMS

Kitchen

#1220

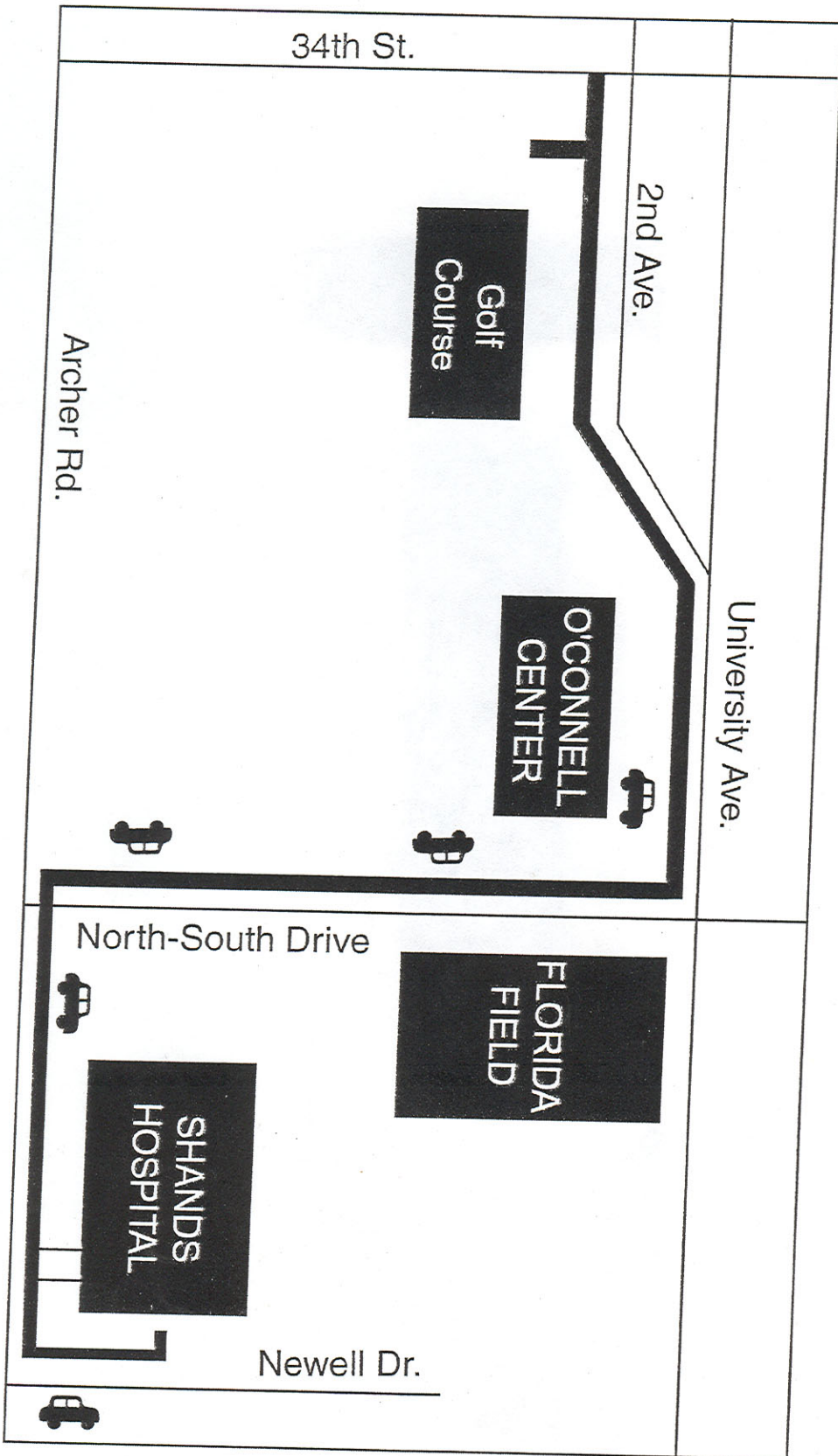
#1217

#1218

#1219

Training  
Room

MBB Offices  
& Lockerroom



## BAND/CHEERLEADER/MASCOT LIST

Institution: \_\_\_\_\_

Band Director: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Band Members (Including Director – maximum 30):

- |           |           |
|-----------|-----------|
| 1. _____  | 16. _____ |
| 2. _____  | 17. _____ |
| 3. _____  | 18. _____ |
| 4. _____  | 19. _____ |
| 5. _____  | 20. _____ |
| 6. _____  | 21. _____ |
| 7. _____  | 22. _____ |
| 8. _____  | 23. _____ |
| 9. _____  | 24. _____ |
| 10. _____ | 25. _____ |
| 11. _____ | 26. _____ |
| 12. _____ | 27. _____ |
| 13. _____ | 28. _____ |
| 14. _____ | 29. _____ |
| 15. _____ | 30. _____ |

Cheerleader Coach: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Mascot: \_\_\_\_\_

Cheerleaders (maximum of 12):

- |          |           |
|----------|-----------|
| 1. _____ | 7. _____  |
| 2. _____ | 8. _____  |
| 3. _____ | 9. _____  |
| 4. _____ | 10. _____ |
| 5. _____ | 11. _____ |
| 6. _____ | 12. _____ |

**Please Return via Facsimile by Tuesday, November 29, 2005  
to Mike Spiegler, at 352/384-2725**